

**ROYAL DANISH EMBASSY OTTAWA
TRAVELLING TO NORWAY**

Student Permit – Document Checklist

In order to ensure quick and efficient processing you must prepare all necessary documentation **before** you submit the application package in person to a VFS Global office. Failing to submit all relevant documentation will result in unnecessary delays or rejection.

All submitted copies must be in English or Norwegian.

Personal appearance is mandatory.

Applications **cannot** be submitted more than 3 months prior to your entry date.

Name: _____ Phone: _____ Email : _____		
Please indicate submitted documentation with <input checked="" type="checkbox"/> . Submit the Document Checklist along with your application and supporting documentation to the Embassy.		
1.	One application form . Please make sure to complete all applicable information in the application form.	<input type="checkbox"/>
2.	Admission/acceptance letter from the Norwegian institution.	<input type="checkbox"/>
3.	Enrolment letter from the Canadian institution (exchange students only).	<input type="checkbox"/>
4.	Proof of finances . For exchange students : bank statement, proof of scholarships etc. in the amount equivalent to NOK 9440,- for each month you will stay in Norway. For independent students : proof of transfer of the required funds to the Norwegian institution. Please note: All financial information must be dated within the last 3 months and in the applicant's name only. Please find the current exchange rate at Norges Bank .	<input type="checkbox"/>
5.	Proof of housing in Norway; lease agreement or statement from institution or person in Norway guaranteeing that housing will be provided.	<input type="checkbox"/>
6.	Letter of consent from parents/guardians and two copies of the birth certificate if the applicant is less than 18 years old.	<input type="checkbox"/>
7.	One passport photo , professionally taken on a white background. Please do not staple, tape or glue the photo to the application as it needs to be scanned.	<input type="checkbox"/>
8.	Copy of your passport data page and all used pages in your passport.	<input type="checkbox"/>
9.	Non-refundable processing fee . See the current permit fee here .	<input type="checkbox"/>

What happens after you submit your application?

Your application is forwarded by VFS to the Royal Danish Embassy, who will forward your application for processing to the Norwegian Directorate of Immigration (UDI). Please find the current processing time [here](#).

When UDI has finalized the processing, the Embassy will be notified and given a letter with the decision. The Embassy will in turn forward the decision to you via mail or e-mail. If your permit has been granted you must bring the approval letter with you to Norway and present it to the local police within 7 days. The police will record your biometrics and issue a residence card for you. Please note that you are **not** permitted to enter Norway before a decision has been made.

Please note: **Exchange Students** who are applying under a bilateral agreement between their Canadian and Norwegian institutions are permitted to enter Norway and start their studies, even if a decision has not yet been made. **Independent students** are required to wait for a decision from UDI before entering Norway.