

WE'RE HIRING!

STUDENT ASSISTANT, GREENBUILD & DISTRICT ENERGY

Do you have strong interest in working in North American sustainable policy development, sustainable technology identification and trade promotion?

Then perhaps you are our new Student Assistant in Toronto.

DEADLINE: April 30th, 2021

Based at the Consulate General of Denmark in Toronto you will work to support Trade Advisors create partnerships with North American public and private stakeholders, assist Danish companies to grow and promote their business. Most projects will evolve around business development, strategic advice, and public affairs by utilizing our existing and growing network to stakeholders in Canada. In the GreenBuild and District Energy sector, you will primarily assist Trade Advisors assisting Danish companies working in sustainability and identifying North American communities that require Danish sustainable solutions to meet their carbon goals.

Main tasks and responsibilities

- Support research projects and reports.
- Meeting coordination, briefing, and follow up activity.
- Outreach and engagement with public stakeholders.
- Support Trade Advisors with research and development for North American market entry strategies, business development strategies, and market intelligence for Danish companies within a wide variety for industries.
- Support the team leader in strategic outreach toward stakeholders, decisions makers and companies in Canada and Denmark.

Required qualifications

- Currently studying either urban planning, or public affairs, or environmental studies, or geography
 - Existing permit to work in Canada is required
 - Knowledge and interest of sustainable infrastructure solutions related to sustainable development and sustainable energy and district energy
 - Knowledge and interest of the existing sustainable Canadian policy and regulation
 - Ambitious, outgoing and able to handle multiple tasks efficiently.
 - A well-developed sense of responsibility and ability to work independently.
 - Excellent command of English (written and spoken).
 - Experience with the public sector is a plus
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Employment conditions

- You will be hired as a **part-time** “Student Assistant” by the Consulate General of Denmark in Toronto, 2 Bloor St W Suite 2109, Toronto, ON M4W 3E2, Canada
- Employment will be dependent on security clearance by the Danish Ministry of Foreign Affairs
- Starting date as soon as possible – pending security clearance.
- Your standard working hours are variable, but expected to range between 15-25 hours per week.
- You will receive an hourly rate based on your qualifications and relevant experience.
- Limited travel within Canada should be expected.

Questions and the application process

To apply for the position, please send your application (cover letter, CV, proof of relevant education) in English to Shirin Karoubi, shikar@um.dk no later than April 30. Questions can be directed to Shirin. Selected candidates will be invited for interviews.

About us

The Consulate General of Denmark Toronto is a dynamic workplace that promotes Denmark’s political, commercial interests, and facilitates innovation and research cooperation with Canada in close cooperation with the Danish Embassy in Ottawa. We are approximately 10 professional colleagues at the Consulate with a busy and varied workday. The Trade Council is the governmental export and investment promotion organization under the Ministry of Foreign Affairs of Denmark. The organization comprises all governmental activities designed to promote Danish export and foreign investment in Denmark under one roof. Our purpose is to bring value to our clients in Denmark in terms of growth and job creation. For further information visit www.thetradecouncil.dk/en

The Consulate attaches great importance to equal opportunities for all and therefore welcomes applications from all qualified persons regardless of race, sex, religion, age or disability.
